UST
UNIVERSITY OF SCIENCE & TECHNOLOGY

2017 Spring Admission Guidelines

Special Admission

2017 Spring
Admission Guidelines

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※ UST admission website - http://admission.ust.ac.kr

With an emphasis on self-initiated learning, UST goes beyond theoretical education that solely focuses on passing down knowledge. Students are encouraged to actively identity and solve problems through practical research. Creative and talented individuals who wish to embrace new challenges and pursue their dreams under the educational philosophy of UST are invited to apply as instructed below.

Admission Category

Special Admission	Foreigners	He/She is not a citizen of Korea, and his/her parents are not citizens of Korea.
	Koreans Living Overseas	He/She has received his/her entire elementary, junior high, high school and undergraduate education outside of Korea.
	Commissioned Students	Military entrusted students recommended by the Minister of National Defense or Government agency employees recommended by a related minister
	North Korean Defectors	North Korean defectors with a Bachelor's and Master's degree acknowledged by the Minister of Unification
General Admission	Who do not belong to Special Admission	

※ Contract department admission is separated. - Refer to UST Department of Contract homepage(http://coop.ust.ac.kr/coop_eng.do)

※ Duplicate application are prohibited across categories.(General/Special/Contract department admission)
  : All applications will be withdrawn, if applicants apply for more than one admission category.

Application Schedule

Procedure	Schedule
Admission Application	Sep. 1st 2016, 09:00 ~ Sep. 28th 2016, 18:00 (GMT+9)
Announcement of Successful Applicants of the First Selection	Oct. 28th 2016, 17:00 (GMT+9)
The Second Selection (In-depth Interview in each field of study)	Nov. 7th 2016 ~ Nov. 11th 2016
Announcement of Final Successful Applicants	Dec. 7th 2016, 17:00 (GMT+9)
Admission Registration	Dec. 8th 2016 ~ Dec. 21st 2016

※ Detailed procedures may be subject to change and will be announced on the UST homepage.

Requirements for Eligibility

Degree Program	Eligibility
Doctoral Program	· Those who have a Master's degree or are expected to get one by February, 2017. · Those who are recognized as having qualifications equivalent to a Master's degree or approved by law.
Integrative Program / Master's Program	· Those who have a Bachelor's degree or are expected to get one by February, 2017. · Those who are recognized as having qualifications equivalent to a Bachelor's degree or approved by law.

How to Apply

Access to UST Online Admission System	· Access to the online admission system(http://apply.ust.ac.kr)
Create ID for Online Admission System	· Applicants must create only one ID. (Duplicate applications are not allowed.) (must check the duplication of 'email address' & 'date of birth', before creates ID) ※ **If duplicate applications are found, the corresponding applications will be considered invalid or cancelled.**
Admission Application — **Fill out the Application form**	· As for "Campus" "Major" and "Degree Program" please select one each. · After filling out all required information according to the online instructions, please save. ※ **If you are found to have provided false information, it will result in cancellation of admission.**
Admission Application — **Submit Required Documents**	· List of required documents(refer to page 4) · Please upload the files in the online admission system (Only JPG, PDF, HWP, MS-WORD are allowed.) ※ The files should be less than 5MB · After uploading all the required documents according to the online instructions, please save. ※ Regarding submission a letter of recommendation, refer to page 4.
Completion Application	· You can complete the application process by confirming the information you entered and the files you uploaded. · Only after ① filling out an application form and ② submitting all required documents, your application process will be completed. ※ **It is impossible to modify the information you entered after the application period has ended.** · After completing the application process, applicants can print out an "Application form" and "Test identification slip." · Applicants who passed the first-selection should bring the "Test identification slip" on the day for the second-selection.

List of Required Documents

Documents	Integrative /Master's	Doctoral	Notes
Official English Score	○	○	· Minimum score standard, expiration date, qualification for waiver & deferment, etc.(refer to page 5) · If necessary, original documents can be required to submit later.
Certificate of (Expected) Bachelor's Degree	○	○	· Submit proof of enrollment if a certificate of an expected Bachelor's degree is not available.
Transcript of Bachelor's Program	○	○	· Grades must be indicated by a percentage grade. However, please note that exceptions are recognized for the (expected) graduates of foreign universities. · Transfer students are required to submit all the transcripts covering the period before and after transferring.
Certificate of Career/ Employment (if applicable)	△	△	· Certificates which are related to career and employment
Certificate of (Expected) Master's Degree	✕	○	· Submit proof of enrollment if a certificate of an expected Master's degree is not available.
Transcript of Master's Program	✕	○	· Grades must be indicated by a percentage grade. However, please note that exceptions are recognized for the (expected) graduates of foreign universities. · Transfer students are required to submit all the transcripts covering the period before and after transferring.
Thesis for Master's Degree	✕	○	· Only titles of papers and abstracts should be submitted. · If you are allowed to obtain a degree without writing a thesis pursuant to the university regulations or others you should submit pertinent documentation.

Research Achievements (if applicable)	✕	△	· Publications includes published papers, papers presented at academic conferences, and intellectual property(if available).
			· Applicants should submit a list of publications and a copy of each.
			  - Publication: should provide information about the author, summary, or abstract
			  - Technical report: should provide information about abstracts and summaries

(○: Compulsory, △: Optional, ✕: N/A)

Additional Required Documents

Foreigners	Letter of recommendation (at least 1, up to 3)
Koreans Living Overseas	Graduation certificate of elementary, junior high, high school
Commissioned Students	Recommendation letter of the Korean government
North Korean Defectors	North Korean defector registration certificate, Certificate of academic recognition

Letter of recommendation
· How: choose one of the way below
  1. Use online admission system
    : Enter your recommender's information(must contain email address) on online admission system while you apply for UST.
      We will send an email to your recommender for a letter of recommendation.
  2. Submit the letter via post or in person(sealed envelope by recommender)
    ※ Must use the prescribed form(download from UST admission website).
· Qualifications of recommender: Professor at universities or Head of department at work place
  - Professor must belong to the university where the applicant graduated(or expect to graduate).
  - Head of the department must belong to the office where applicant is working currently (or had worked previously).
· Where
  - Postal address
    (34113) Student Affairs Team, University of Science and Technology, 217 Gajeong-ro, Yuseong-gu, Daejeon, Republic of Korea.
    ※ Traceable post mail only is acceptable, when using postal service(e.g. Registered Post, EMS, UPS, etc.)

Precautions
※ Additional documents can be required to submit for confirming the eligibility and the others.
※ If applicants do not submit all the required documents, he/she would fail in the first selection[Documents screening].
※ All application documents should be written in English or Korean. Documents not written in English or Korean must be accompanied by certified translations(or documents notarized at embassy).

Official English Score

01 Minimum Score Standard

Type	TOEFL			TOEIC	TEPS	IELTS
	iBT	CBT	PBT			
Score	79	213	550	730	657	6

※ TOEIC score is the sum of the Listening & Reading score

※ All tests must have been taken within two years of the application deadline(Sep. 29th 2014 ~ Sep. 28th 2016).

02 Waiver from Submission of Official English Score

· Applicants who obtained a Bachelor's degree or higher with more than 1 year of study in the English speaking countries
(the U.S., U.K., Canada, Australia, New Zealand, Ireland, or the Republic South Africa)

03 Deferred Submission of Official English Score for the Admission Application

○ **Permit conditions**

1. UST (Expected) graduate
2. Applicants are not required to provide an official English score if he/she has obtained degree at a university (graduate school) in the UST-designated English speaking countries (a total of 31 countries) and has proven that all the courses you have completed were taught in English.
   ▷ Applicants are required to submit a 'Certificate of English as Medium Instruction' (Must use UST's prescribed form)
3. Commissioned Students (who apply for the special admission)

○ **Period of grace**

Applicants are eligible to postpone submission of an official English score meeting the minimum requirement until the period for the submission of degree thesis provided in Article 16 of the Regulations on Degree Conferment.

※ **UST designated countries**

Belize, Bhutan, Cambodia, Cameroon, Eritrea, Ethiopia, Fiji, Ghana, Guyana, Kenya, Kiribati, Lesotho, Liberia, Malawi, Nigeria, Papua New Guinea, Philippines, Republic of Gambia, Republic of the Union of Myanmar, Rwanda, Sierra Leone, Solomon Is. Sri Lanka, Sudan, Swaziland, Tanzania, Tonga, Uganda, Vanuatu, Zambia, Zimbabwe

04 Authenticity of Official English Score

· UST checks the authenticity of official English score through the corresponding testing organizations.
If any falsified official English score is found, the corresponding application is considered invalid, the admission is cancelled or the applicant is not allowed to apply for the UST for the next five years.

Screening Method

01   The First Selection(Documents screening)

(1) Screening Criteria

· Growth potential: Evaluation of the applicant's potential to adapt to the educational system at UST and to mature into an outstanding researcher

· Research capacity: Evaluation of the applicant's performance in basic courses related to the intended major and research area

· Comprehensive evaluation of the relevance of the applicant's experience, research achievements, and individual contributions to research activities

· Evaluation of the applicant's foreign language competency in relation to foreign language requirements of the intended major

(2) Screening Procedures

· Evaluation of the applicant's capacity based on submitted documents according to UST screening criteria by a committee comprised of three to five faculty of the intended major

02   The Second Selection(In-depth interview)

(1) Screening Criteria

· Comprehensive evaluation of the applicant's ability to fulfill requirements of the intended major, passion for study and research, presentation and experimental skills, and other potential

· Evaluation of ability to acquire major-related knowledge: Evaluation of credits earned in previous degree and research experience

· Evaluation of growth potential: Evaluation of research proposal and career plans

· Evaluation of character and aptitude: Evaluation of the applicant's fit with the educational system at UST

(2) Screening Procedures

· Interview will be conducted between Novemvber 7th to Novemvber 11th, 2016.

· Interview methods and schedules to be announced with the result of document screening (available through the online admission system)

Admission Registration

(1) Period: December 8th 2016 ~ December 21st 2016

  ※ **Registration instructions to be provided during announcement of final successful applicants.**

(2) Way to register: Complete the online admission registration and Submit the required documents.

  ※ The schedule for payment of entrance fee and tuition fee will be announced on February, 2017.

(3) Successful applicants are required to submit the following documents

· All applicants
  common
  (original copy)

- Certificate of Bachelor's degree
- Transcript of Bachelor's program
- Certificate of Master's degree(doctoral applicants only)
- Transcript of Master's program(doctoral applicants only)
  ※ Applicants who graduated from universities out of Korea must attach the Apostille certificate or a Consular confirmations.

· Foreigners

- A copy of applicant's passport(only passport)
- Copies of both parents' passports or ID card (If they are unavailable, you can replace it with other official documents indicating parents' nationality)
- Applicants' birth certificate or family register proving the parent-child relationship (Official document indicating parent-child relationship between the applicant and parents)
  ※ 'Copies of both parents' passports or ID card' can be replaced to applicants' birth certificate or family register which proves parents' nationality.

○ **Students who are expecting graduation** must submit the certificate of degree and academic transcripts (including date of degree conferment or degree registration number) by the deadline below. Otherwise, the offer of admission may be withdrawn.
  - Submission Period: by February 28th, 2017

○ Additional documents for submission by final successful applicants in accordance with the 'Apostille Convention', for those applicants who graduated from universities out of Korea
  - Documents to be issued with an 'Apostille Certificate' on
   · Certificate of degree for Bachelor's (and Master's for doctoral program applicants)
   · Academic transcript for Bachelor's (and Master's for doctoral program applicants)
  - Submission Period: by February 28th, 2017
  - Place of Issue: Authorities designated by your government

  ※ Refer to [www.hcch.net] for information on authorities per country
  ※ If the country is not a member of 'Apostille Convention', the Apostille Certificate can be replaced with '**a Consular Confirmations**'.
   (Place of Issue: Korean embassy or consulate in your country)
  ※ Applicants who have graduated from UST and had submitted Apostille Certificate before, do not need to submit the same ones.

  Apostille Convention?
  An international treaty that facilitates mutual certification of official documents between state parties by recognizing legalization in the country of issue without complex authentication procedures

(4) UST Newcomer's Odyssey   ※ Further information will be given afterwards.

  · The four-week group instruction to help newcomers adjust to the UST educational system before the admission.
  - Consists of Basic Science & General Engineering, R&D Competency and Basic Competency
  - Six credits assigned(3 credits each for Major Course and Common Course)
  ※ The completion of a newcomers orientation program is required for graduation.

Notes

01 Completion of Application Form

· **Fill out an accurate e-mail address** during online application, as important announcements will be made via e-mail. **UST will not take responsibility for disadvantages** that may occur from inaccurate information.

· All applicants need to be aware that by submitting your applications, **you are agreeing to that the personal information** you provided will be processed in accordance with the relevant university rules. Collected personal information will be used to create the school register of the successful applicants.

02 The Submission of Required Documents

· Disadvantage that arises when the contents of the submitted documents(uploaded files) cannot be confirmed **is the responsibility of the applicant.**

· **All application documents should be written in English or Korean.** Documents not written in English or Korean must be accompanied by certified translations(or documents notarized at embassy)

· **Falsified or forged documents are found, this will lead to admission application rejection for the following five years and a failure an admission.**

· Students who deferred submission of official English score for admission application - should **submit one of the official English score** within the designated period described in Article 16 of the Regulations on Degree Conferment.

03 Selection

· **Even if the number of applicants fails to meet the enrollment goal, no offers will be made if applicants are deemed unqualified.**

04 UST Education

· UST makes it a rule to study as a full-time student.
  (from 9 A.M. to 6 P.M., Monday through Friday)

Information of Campus and Major

Campus	Major	Ph.D.	Inte.	Ms.	Major Website
ADD	Weapon Systems Engineering (Only Commissioned Students)	○	○	○	
KOPRI	Polar Science	○	○	○	
IBS	Basic Science	○	○	✕	
IBS	Green Chemistry and Environmental Biotechnology	○	○	○	
UST Main Office	Science and Technology Management Policy	○	○	○	
KIMS	Advanced Materials Engineering	○	○	○	
KICT	Construction Environment Engineering	○	○	✕	
KICT	Transportation and Logistics System & ITS Engineering	○	○	○	
KICT	Geotechnical & Geo-Space Engineering	○	○	✕	
KIST	HCI & Robotics	○	○	○	
KIST	Nanomaterials Science and Engineering	○	○	○	
KIST	Biological Chemistry	○	○	✕	
KIST	Neuroscience	○	○	○	

Campus	Major	Ph.D.	Inte.	Ms.	Major Website
KIST Korea Institute of Science and Technology KIST	Energy and Environmental Engineering	○	○	○	
	Biomedical Engineering	○	○	○	
	Clean Energy and Chemical Engineering	○	○	○	
KiSTi KISTI	S&T Information Science	○	○	○	
	Big Data Science	○	○	○	
KIMM KIMM	Nano-Mechatronics	○	○	○	
	Plant System and Machinery	○	○	○	
	Environment & Energy Mechanical Engineering	○	○	○	
KRIBB	Functional Genomics	○	○	○	
	Bioprocess Engineering	○	○	○	
	Bio-Analytical Science	○	○	○	
	Biomolecular Science	○	○	✕	

Campus	Major	Ph.D.	Inte.	Ms.	Major Website
KRIBB	Biosystems & Bioengineering	○	○	○	
	Medicinal Chemistry and Pharmacology	×	○	×	
	Green Chemistry and Environmental Biotechnology	○	○	×	
KITECH	Robotics and Virtual Engineering	×	×	○	
	Advanced Energy and Technology	○	×	○	
	Green Process and System Engineering	○	○	○	
	Critical Materials and Semiconductor Packaging Engineering	○	○	○	
KFRI	Food Biotechnology	○	○	×	
KIER	Advanced Energy and Technology	○	○	○	
	Renewable Energy Engineering	○	○	○	
KAERI	Accelerator and Nuclear Fusion Physical Engineering	○	○	○	
	Radiation Biotechnology and Applied Radioiostope Science	○	○	○	
	Advanced Nuclear System Engineering	○	○	○	

Campus	Major	Ph.D.	Inte.	Ms.	Major Website
KIRAMS	Radiological & Medico-Oncological Sciences	✕	○	✕	
KERI	Electro-Functionality Materials Engineering	○	○	○	
ETRI	Mobile Communication & Digital Broadcasting Engineering	○	✕	✕	
	Information Security Engineering	○	○	✕	
	Information and Communication Network Technology	○	✕	✕	
	Advanced Device Technology	○	○	✕	
	Computer Software	○	✕	✕	
KIGAM	Mineral & Groundwater Resources	○	✕	○	
	Geophysical Exploration	○	○	○	
	Petroleum Resources Technology	○	○	○	
	Resources Recycling	✕	○	✕	
KASI	Astronomy and Space Science	○	○	✕	

Campus	Major	Ph.D.	Inte.	Ms.	Major Website
KRRI	Transportation and Logistics System & ITS Engineering	○	○	○	
KRRI	Robotics and Virtual Engineering	○	○	○	
KRRI	Energy and Environmental Engineering	○	○	○	
KRRI	Railway System Engineering	○	○	○	
IPK	Biological Chemistry	○	✕	✕	
KRISS	Nano Science	○	○	✕	
KRISS	Medical Physics	○	✕	✕	
KRISS	Advanced Device Technology	○	○	✕	
KRISS	Science of Measurement	○	○	✕	
KIOM	Korean Medicine Life Science	○	○	○	
KARI	Aerospace System Engineering (Only Commissioned Students)	✕	✕	○	
KIOST	Integrated Ocean Sciences	○	○	○	
KIOST	Marine Environmental Science	○	○	✕	
KRICT	Medicinal Chemistry and Pharmacology	○	○	○	
KRICT	Green Chemistry and Environmental Biotechnology	○	○	○	
KRICT	Chemical Convergence Materials	○	○	○	